



CPAD BOARD REGULAR MONTHLY MEETING – February 24, 2025
AGENDA
IN-PERSON MEETING
IN ROBERTSON'S HANGAR - 3188 BONANZA DRIVE

Directors: Chris Cockrell, Greg Wright, Mark Eagar, Tina Robertson, and John Cook

1) 7:00 PM Call to Order/Roll Call

CC ___ GW ___ ME ___ TR ___ JC ___ (P-Present, A-Absent)

PLEDGE OF ALLEGIANCE

2) ADOPTION OF AGENDA

MOTION to adopt Agenda for the February 24, 2025 Regular Meeting of the Board of Directors

Motion: Second:

CC ___ GW ___ ME ___ TR ___ JC ___ (Y-YES, N-NO, A-Abstain, /-Absent)

3) ADOPTION OF MINUTES

a) **MOTION** to adopt Minutes from January 27, 2025 Regular Meeting of the Board of Directors

Motion: Second:

CC ___ GW ___ ME ___ TR ___ JC ___ (Y-YES, N-NO, A-Abstain, /-Absent)

b) **MOTION** to adopt Minutes from January 27th, 2025 Closed Meeting of the Board of Directors

Motion: Second:

CC ___ GW ___ ME ___ TR ___ JC ___ (Y-YES, N-NO, A-Abstain, /-Absent)

c) **MOTION** to adopt Minutes from December 6th, 2024 Special Meeting of the Board of Directors

Motion: Second:

CC ___ GW ___ ME ___ TR ___ JC ___ (Y-YES, N-NO, A-Abstain, /-Absent)



4) PRESENTATION FROM DAN KURYWCHAK AND CHP FROM PROPS, COPS & RODDERS

5) TREASURER REPORT

Tina Robertson

- Anna provided the regular reports, including:
 - Assessment District Balance Sheet
 - Assessment District General Ledger
 - Assessment District Profit & Loss (as of 1/31/25)
- Accounts Receivable Gas Detail (fuel sales)
- Balance Sheet
- Check Detail
- Deposit Detail
- Profit & Loss
- Profit & Loss Budget to Actual Fiscal YTD Jan 31, 2025
- Profit & Loss by Month Fiscal YTD Jan 31, 2025

6) AIRPORT MANAGER REPORT

Denise Salzman

- Fuel Sales: February 21, 2025 sales 2,689 gals.
 - Fuel Delivery 2/5/25. New Fuel Price: \$5.59
- AWOS site preparation complete. Electrical contractor T&M is completing work.
- Fuel system meter readout: The meter readout for Pump 2 was noted as being incorrect. Customers are being charged for the correct amount and proper readout can be found on the back side of the fuel pump. Robert Johnson Petroleum who normally does fuel pump maintenance, no longer does fuel pump repairs. BZ Maintenance was recommended by Johnson Petroleum for maintenance. BZ was called February 21, 2025 for estimate on repairs. Waiting to hear back from BZ.
- Cal Trans Aeronautics Inspection called 2/14/25 concerning noise near our airport. Individual was called 2/14/25, I thanked person for bringing this matter to our attention, addressed issues, and let person know that airport is putting up new signs to remind pilots of noise abatement. Action to put up new noise abatement signs.
- We need a plan to remove trees and vegetation from (Deer Creek) on the west side of Mira Loma Dr. This flood of January 2025 has caused more erosion where large amount of rock was placed on the south bank near hangar 8. The erosion is between the rock (that was placed 2 years ago) and the bank that is next to the hangar. Water also came around the sides of the bridge. Fence post footing is half exposed on the corner near the creek. Erosion has also occurred on the west side of the bridge near the fence post and asphalt.
- We are currently looking for a contractor to remove trees and vegetation.
- Two Requests from El Dorado County: (1) Air Quality Annual Throughput Request, due no later than April 1, 2025. (2) Annual Possessory Interest Reporting



- a. UPDATE ON PROCUREMENT AND CONTRACTS Director Eager
- Mesotech Quote for AWOS upgraded approved in the Special Board Meeting on 12/6/2024 and signed 12/11/2024.
 - AWOS upgrade electrical work requested by Mesotech was completed by T&M electrical (same contractor as original AWOS installation).
 - CPAF has agreed to split the cost of the AWOS upgrade electrical work with CPAD

- b. VOLUNTEER SERVICE REPORT Director Cook

Since the last Board Meeting in December: about 80 hours. Continued excellent support by resident volunteers!

Highlights: Board Meeting preparation, fuel sales, financial reporting, Airport Coverage planning and training, airport coverage while Dominic was on vacation, AWOS upgrade site preparation, fuel shed cleanout, application of emergent along taxiway for weed suppression, tree removal from creek along Alhambra Dr.

- 5) PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Comments and or requests requesting board action will be referred to staff and if appropriate, placed on a future agenda.

6) OLD BUSINESS

- a) Airport Layout Plan Director Eager
- Status: Exhibit A is completed but we are waiting for a meeting with FAA compliance officers before we can begin the full ALP.
- b) Obstruction Mitigation Update
- Status – No changed. Identification of trees in process.
- c) Maintenance Director Eagar
- Status and Work Parties. Removed tree that was blocking creek in front of Cameron Park blvd culvert – reduced flooding potential.
 - UPS Battery replacement on 10/25.
 - Projects spreadsheet with priorities and assignments created, need to make assignments and schedule work days
- d) CPAD Policy Updates
- Status



7) **NEW BUSINESS:**

Director Eagar

8) **NEXT REGULAR MEETING:** March 24, 2025

9) **ADJOURNMENT**