



CPAD BOARD REGULAR MONTHLY MEETING – May 02, 2025
AGENDA

IN-PERSON MEETING
IN ROBERTSON'S HANGAR - 3188 BONANZA DRIVE

Directors: Chris Cockrell, Greg Wright, Mark Eagar, Tina Robertson, and John Cook

1) 7:00 PM Call to Order/Roll Call

CC___GW___ME___TR___JC___(P-Present, A-Absent)

PLEDGE OF ALLEGIANCE

2) ADOPTION OF AGENDA/MINUTES

MOTION to adopt Agenda for the March 24, 2025 Regular Meeting of the Board of Directors

Motion: Second:

CC___GW___ME___TR___JC___(Y-YES, N-NO, A-Abstain, /-Absent)

MOTION to adopt Minutes from March 24, 2025 Regular Meeting of the Board of Directors

Motion: Second:

CC___GW___ME___TR___JC___(Y-YES, N-NO, A-Abstain, /-Absent)

3) TREASURER REPORT

Director Robertson

- **Financial reports**
 - i) Bank Reconciliation Report – All accounts
 - ii) Profit & Loss July 24 – March 25, Airport District
 - iii) Profit & Loss July 24 – March 25, Airport District Budget vs Actual
 - iv) Profit & Loss July 24 – March 25, Assessment District
 - v) Profit & Loss July 24 – March 25, Assessment District Budget vs Actual
- **Budget analysis: Q1 salary expense part time Airport Manager**



4) AIRPORT MANAGERS REPORT (see file for details)

Dennie Salzman

- Fuel Sales
- FAA commissioned AWOS 3P, March 26, 2025
- Compliance Inspections Complete
- Airport Community Maintenance
- Airport Community Workday, April 5, April 19, 2025
- Dave McClellan, excess soil on airport property. Help remove creek vegetation.
- Hangar #5 is rented. Tiedowns B-3, C-2 rented. All hangars and tiedowns rented.

5) UPDATE ON PROCUREMENT AND CONTRACTS

Director Eagsr

- AWOS – installation and checkout, FAA inspection completed, CPAF grant money received and Mesotech has been paid.
- Mesotech has recommended that we upgrade the AWOS computer – it is more than 8 years old and having problems with recording announcements. Mesotech is working up a bid for the cost for hardware, configuration, setup.
- Potential contract to remove sediment and trees in creek near Cameron Park Drive. Bid received, looking at alternate approaches (contact county, private individuals, etc). discuss later in agenda.

6) VOLUNTEER SERVICE REPORT

Director Cook

Since the last Board Meeting in March: Continued excellent support by resident volunteers!

Highlights: Board Meeting preparation, fuel sales, financial reporting, Airport Coverage planning and training, AWOS upgrade completed and online.

Equipment repair and maintenance completed for tractor, walk behind mowers, weed sprayer.

Extensive mowing and trimming accomplished over two Work Party Saturdays. Planned Work Party Saturdays planning will continue as needed.



7) PUBLIC FORUM/PUBLIC COMMENT: *Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Comments and or requests requesting board action will be referred to staff and if appropriate, placed on a future agenda.*

8) OLD BUSINESS

a) Status of Airport Layout Plan Director Eagar

- Exhibit A is completed but we are waiting for a meeting with FAA compliance officers before we can begin the full ALP.
 - Action: contact Branley and FAA about next steps.

b) Obstruction Mitigation Update

- Status – Identification of trees in process. – no new status this month

c) Maintenance Director Eagar

- At least one walk behind mower is needed for airport fence line (rocks, debris) and islands next to storage facility. Existing walk behinds repeatedly breaking down. Discuss options.
- Projects spreadsheet with priorities and assignments shared last month. Initial assignments made and work days scheduled.
 - Need discuss assignments and priorities.

d) CPAD Policy Updates Directors Robertson and Cook

- a. Airport Manager Position Policy update. Status to be discussed.
- b. Discussion and feedback on the Airport Manager and District Manager positions.



9) NEW BUSINESS:

Director Eagar

- Approve Summer Spectacular Plan Submitted by CPCSD
- Status Creek cleanout proposals, including plan to engage El Dorado County or EID to cover some or all of the costs.
- Review of Hayward Air Rally plan to use O61 airport for a waypoint.
- Review of request for eVTOL Demonstration Event - Demonstration of an ultralight aircraft from Pivotal Helix.

10) CLOSED SESSION TO DISCUSS PERSONNEL

11) NEXT REGULAR MEETING: May 26, 2025

12) ADJOURNMENT