



## Infrastructure and Financial Planning (I&F) MEETING MINUTES

Thursday, April 16, 2020, 3:00 P.M. open session

**FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19**  
**MEETING TO BE REMOTELY BROADCAST**  
**PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW**

**Chair:** Knud Kirkegaard,

**Members:** Terry Bohlen, Kevin Cooksy, Mark Harris, John Rucker, Burl Skaggs, Keith Uota

**1) 3:00PM Call to Order/roll call**

*Called to order at 3:02pm*

KK\_\_P\_\_TB\_\_P\_\_KC\_\_A\_\_MH\_\_P\_\_JR\_\_A\_\_BS\_\_P\_\_KU\_\_P\_\_ (P-Present, A-Absent)

*KU joined at 3:09pm*

**Public Present** \_\_2\_\_

**2) ADOPTION OF AGENDA:** KK\_\_Y\_\_TB\_\_Y\_\_KC\_\_A\_\_MH\_\_A\_\_JR\_\_A\_\_BS\_\_Y\_\_KU\_\_ (Y=yes, N=no, - ABSENT))

*Agenda adopted with no changes*

**3) ADOPTION OF 09APR2020 MINUTES:** KK\_\_TB\_\_KC\_\_MH\_\_JR\_\_BS\_\_KU\_\_ (Y=yes, N=no)

*Minutes not available, review at next meeting*

**4) PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of this committee will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic.

*No comments*

**5) OLD BUSINESS:**

- a) Schedule Review – CPAD Board feedback on public notice recommendation  
*Reviewed. 130 notices mail. Notice also emailed. Notices send to property owners. Need to confirm 130. Likely 132 - 134*
- b) Operational budget request updates  
*Operational cost reviewed: Knud briefed his process, reviewed cost spread sheet. Reviewed account summary sheet line by line. Suggested development of an account descriptions/definitions. Discussion about salaries. Discussion about contingency funding. Agreed to resulting operational expense sheet. Knud to send out revised spread sheet.*
- c) Preparation of information package and community meeting



*Not discussed*

**7) NEW BUSINESS:**

- a) Schedule options for capital projects based on ranking
- b) Determine initial fee amounts

*Terry reviewed schedule and fee tool and how can be used to look at various options. Discussion about what fee level would/could be acceptable. Suggested polling residents. Suggested briefing residence about airport status and what the fees do before taking poll.*

*Knud requested that each committee member develop 2 to 3 recommendations and write up for the next meeting.*

**8) ADJOURNMENT at \_\_\_5:10pm\_\_\_\_\_**

**NEXT MEETING: April 23, 2020**