



**CPAD BOARD REGULAR MONTHLY MEETING – February 22, 2021**  
**AGENDA**

**FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19  
MEETING TO BE REMOTELY BROADCAST  
PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW**

**Directors: Burl Skaggs, Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Jeff Robertson**

**1. 7:00PM Call to Order/Roll Call**

TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (P-Present, A-Absent)

**2. PLEDGE OF ALLEGIENCE**

**3. ADOPTION OF AGENDA**

*MOTION to adopt Agenda for February 22, 2021 Regular Meeting of the Board of Directors*

Motion:                      Second:

TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

**4. ADOPTION OF MINUTES**

MOTION to adopt Minutes from January 25, 2021 Regular Meeting

Motion:                      Second:

TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

**5. COMMITTEE REPORTS:**

- |   |                     |
|---|---------------------|
| a. <u>FINANCE REPORT</u>                      | Director Kirkegaard |
| b. <u>AIRPORT MANAGER REPORT</u>              | Manager Cooksy      |
| c. <u>UPDATE ON PROCUREMENT AND CONTRACTS</u> | Skaggs/Cooksy       |
| d. <u>VOLUNTEER SERVICE REPORT</u>            | Director Skaggs     |

February-125 hours

**6. PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.



**7. OLD BUSINESS:**

a. OBSTRUCTION MITIGATION EFFORTS | REGULAR UPDATE

Director Skaggs

- i. Night Operations have been restored, lights are enabled as of Feb 19, 2021
- ii. Notifications will go out shortly for additional trees that need to be trimmed as part of ongoing mitigation effort. (once night ops are restored, we still must push to maintain and improve these clearances forever)
- iii. CalTrans inspection letter still indicates that we need to complete the marking of Boeing to meet FAA standards.

**8. NEW BUSINESS:**

- a) Update from the I&F Committee on minimum budget amount including underfunded activities
- b) Update from the I&F committee on status of income options
- c) Discussion of another new business proposed across Cameron Park Drive and Board response.
- d) **MOTION** to initiate RFQ and set aside funding for the following activities:

*A. Above ground fuel System validation of layout, preliminary engineering and project estimate \$5,000*

Motion:                      Second:

TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

*B. Airport Layout Plan- initiate discussion on process to move forward with grant request for upgrading ALP \$5,000*

Motion:                      Second:

TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

*C. Pavement Condition assessment for streets by conducting an onsite survey of streets and gutters and provide recommendations, schedule and estimates for maintenance \$10,000*

Motion:                      Second:

TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)



*D. Pavement Condition assessment for runway, taxiway and tie down areas by conducting an onsite survey and provide recommendations, schedule and estimates for required maintenance. Outline process to submit grant applications for airport improvement funds. \$10,000*

Motion:                      Second:

TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

**10. ADJOURNMENT**

**NEXT REGULAR MEETING: March 22, 2021**