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April 12, 2021 Review Meeting

Overview of principle CPAD Board and Meeting practices and concepts

The specific details and additional information on these points can be found in the approved CPAD policy and procedure documents primarily 1.2 and 1.3

1. CPAD is an Airport Special District and must comply with the rules of conduct and transparency of most public agencies. This is generally guided by the Brown Act guiding the board members allowable interactions and Roberts Rules of Order for the conduct of these meetings.
2. CPAD Board meetings are controlled by the published Agenda and cannot discuss or act on anything not in that agenda.
3. The interaction of the public (residents) and the board members is tightly controlled.
4. The Board consists of five members indicating that three members constitute a quorum
5. Board members cannot discuss District business outside of public meetings when a quorum is present. Be careful with email responses to other members use. bcc to distribute information to the members of the board.
6. The basic purpose of these meeting is for the public to observe the Board working through the published agenda and as a quorum of members is present to act on items in the agenda by vote. The public is not typically to interact or engage in these board discussions among board members with a few exceptions, at the discretion of the Board.
7. The public is afforded a set time during each meeting for input to the board. The board usually cannot take direct action on these inputs and does not have to respond. The inputs are captured in the minutes of the meeting and if a future agenda item is indicated for board discussion or action it can be proposed for the next meeting.
8. If the public wishes to be heard outside of the public comment period they are to first ask for board permission to speak whereupon any board member can acknowledge and allow them to speak. Like the public comment period the board is not to engage in a debate with the public but listen to the statement and may comment if desired at that time.