



## **CPAD BOARD REGULAR MONTHLY MEETING – August 23, 2021**

### **AGENDA**

**FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19  
MEETING TO BE REMOTELY BROADCAST**

**PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW**

**Directors: Burl Skaggs, Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Jeff Robertson**

**1. 7:00PM Call to Order/Roll Call**

TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (P-Present, A-Absent)

**2. PLEDGE OF ALLEGIENCE**

**3. ADOPTION OF AGENDA**

**MOTION to adopt Agenda for August 23, 2021 Regular Meeting of the Board of Directors**

**Motion:                      Second:**

TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

**4. ADOPTION OF MINUTES**

**MOTION to adopt Minutes from July 26, 2021 Regular Meeting**

**Motion:                      Second:**

TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

**5. COMMITTEE REPORTS:**

a. FINANCE REPORT

Director Kirkegaard

b. AIRPORT MANAGER REPORT

Repair to containment for #1 fuel system tank one patch installed, failed test, additional work required. Waiting for contractors to schedule work.

#2 Fuel System repaired at low cost. Bad connection found and repaired.

Door maintenance performed, waiting for repair estimate. (Parts may not be available).

Tie down chain replacement completed by Director Bohlen and the volunteers.



Ground reel for pump #2 destroyed. Aircraft started while still connected and wrapped up in prop. Replacement parts ordered but will not arrive until September.

Meeting with Mather and Sac Exec for evacuation in case of fire danger with Director Bohlen.

c. UPDATE ON PROCUREMENT AND CONTRACTS Skaggs

RFP for fuel system still awaiting final invoice for \$5,850-will schedule special meeting to review their findings and cost estimates to get District consensus on approach to move forward.

Fuel system repair contract initiated at NTE \$4,000 which is within previously approved amount. Likely addition costs required due to extensive repairs.

d. VOLUNTEER SERVICE REPORT Director Skaggs

August -200+ hours, strong effort by Director Bohlen at organizing volunteer effort, good response and operating at above expectations for office coverage.

6. **PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

7. **OLD BUSINESS:**

- a) Discuss scheduling of public meeting on District financial issues. Resident major has been posted for more than 45 days and should be included.
- b) Update on search for new airport manager- Hired Dominic Coutches  
Completed first week of training with Director Kirkegaard and Director Bohlen.
- c) Update from Dave Becker on obstruction mitigation for Sudbury property.
- d) Update from Dave Becker on street jurisdiction process.
- e) Audit company will start in Oct.
- f) Reminder: Cops and Rodders will be Sept 18<sup>th</sup>.

8. **NEW BUSINESS:**

**A) Review proposed Fiscal Year 21-22 Budget**

**MOTION to adopt Proposed Budget**

Board understands this budget is insufficient for sustaining District.

**Motion:**                      **Second:**

**TB \_\_\_ JR \_\_\_ GG \_\_\_ KK \_\_\_ BS \_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)**



b) Review Policy 2.3 CPAD Gate Control

**MOTION to Approve Policy 2.3 CPAD Gate Control**

**Motion:                      Second:**

**TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)**

c) Review Assignment of District Debt Cards

d) Announce open Board position, August 24, 2021. Consider assigning Director to be acting President.

**MOTION to Assign Acting President duties to \_\_\_\_\_**

**Motion:                      Second:**

**TB\_\_\_ JR\_\_\_ GG\_\_\_ KK\_\_\_ BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)**

**8. ADJOURNMENT**

**NEXT REGULAR MEETING: Sept 27<sup>th</sup>, 2021**