



CPAD BOARD MEETING MINUTES

Monday, July 22, 2019 - 7:00 P.M.

Meeting to be held at the Ross Hangar, 3239 Baron Ct, Cameron Park, CA
Directors: Burl Skaggs, Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Joe Fuller

CALL TO ORDER/ROLL CALL

- Meeting called to order at 7:00
 - i. Directors Present: Burl Skaggs, Knud Kirkegaard, Terry Bohlen, Joe Fuller
 - ii. Directors Absent: Glen Gordon
 - iii. 23 in attendance

PLEDGE OF ALLEGIENCE

Recited

ADOPTION OF THE MINUTES:

Minutes from 6/24/19 regular meeting not distributed will be reviewed next meeting

ADOPTION OF AGENDA:

Agenda adopted as published

PUBLIC FORUM/PUBLIC COMMENT:

- Resident noted that AirNav has yet to update certain airport information. It was noted by the Board that current information was submitted to the FAA and we expect the updates to appear in commercial websites once then next iterative update is released by the Agency in August.
- Same resident encouraged Manager to take steps to add additional airport-related businesses (e.g., restaurants) to AirNav as a means to attract transient traffic. Manager to follow up.

OLD BUSINESS:

Update on obstruction mitigation process to restore night operations

31 approach activities:

Dedicated volunteers are continuing to make progress in this area, many hours are being expended by a few people to continue door to door negotiations with the residents and monitor tree cutting

- One owner has not responded to the 15 day notice sent in mid-June so we are seeking board approval to cut the tree at a cost of \$1500 and bill the owner. A District resident suggested sending Notice by certified or registered mail as a means of demonstrating District's ample diligence in notifying property owner. Board considered and discussed recommendation and weighed Counsel's guidance.

MOTION made by Director Bohlen to proceed with falling of the offending tree, seconded by Director Fuller, so carried with a unanimous vote. (4 yes)

Manager directed to proceed with engaging commercial tree company with approved budget of \$1,500.

- A group representing the District including Director Skaggs, Manager Cooksy and a resident met with El Dorado County Supervisor for District 2 (CPAD) to present the facts of the airport's suspension of night operations, the District's efforts to date to resolve the suspension, and to make a request with the Supervisor for guidance as to proper code enforcement procedures.

13 approach activities:

- Survey data has been converted for distribution to property owners
- Preparations underway to contact out of airport property owners in same manner as 31 approach
- Tree volunteers are adopting lessons learned from the successful work on trees under the R31 Approach to expedite obstructions at the north end of the field
- Director Skaggs described the diligent analysis of the raw survey data by Director Bohlen in order to better identify the parcels with offending trees.
- Good progress is being made although slower than anyone would want.

Airpark Residents:

- Mixed success, progress continues at dealing with the highest priority trees but it is time consuming as it takes repeated attempts to make contact and a resistance to trimming is building.
- Mitigation team plans a new notification approach by sending an update letter to all airpark residents notifying them of the work to date and identifying properties that still have priority trees that need to be trimmed or removed. , CPAD is asking for a commitment to remove or trim by end of Sept.
- The mitigation team needs your help in re-building the spirit of cooperation and the get it done attitude we once had. If we need to invoke legal action to proceed, it will take months longer to resume night operations and create long lasting animosity.
- Director Skaggs opined the residential effort is 90% complete. Grateful for the cooperation thus far.

- **NEW BUSINESS:**

- **MOTION & RESOLUTION 19-02** to normalize tie-down rents at \$75 per month starting with tenant's next full billing month following 30-day notice. Motion by Director Bohlen, Seconded by Director Fuller, so carried with unanimous vote. (4 yes)
- **MOTION to approve a \$5,000 budget to address pressing fire ordinance compliance needs.** Discussion regarding alternative and complementing means to comply with mowing and fire breaks. Motion by Director Bohlen, Seconded by Director Fuller, so carried by unanimous vote. (4Yes)
- **FOCA and CHP status report on "Cops & Rodders" preparations**
 - Boeing will be closed from about 8:30am to about 2:30pm September 28, the day of the event, preparations such as port-a-potties and trash containers will begin Friday and picked up Sunday.
 - Slide presentation of infrastructure by Mr. Larry Ellsworth, CHP. Regular weekly meetings on Thursdays at 10a

- Discussion regarding availability of a tug to move .gov helicopters
- Proceeds from 2018 event of \$24,400 fully dispersed to EDC community service non-profits
- Suggested more funds should go to Cameron Park area charities so contact with CHP Ellsworth to be undertaken by resident.
- Presentation by Center for a Violence Free Relationships, a recipient of event donation proceeds
- Dan K. (FOCA president) presentation of FOCA efforts within the District regarding event marketing, new approaches to pilot incentives (to bring aircraft), including providing EAA Young Eagles presence.
- Director Skaggs voiced concern that at this stage FOCA are still brainstorming ideas such as Young Eagles instead of providing well thought out plans for activities. Progress is being made, but a lot of issues still not fully resolved regarding aviation support.
- Asked for copy of El Dorado County Operating Permit and Insurance binder for the event. CHP indicated they are ready and will be issued at the next Thursday CHP meeting, copy to be forwarded to airport.
- Director Skaggs requested a FOCA update at the next board meeting

COMMITTEE REPORTS:

Finance report

- Reviewed assessment district funding and indicated plan to fully fund reserve account and place into a group of interest bearing CDs
- Reviewed draft budget indicating reduction in fuel revenue and impacts of additional fuel system maintenance and tree trimming expenses. Will be distributed for board discussion and vote at next meeting
- The airport manager (and not a specific named manager) is approved to sign checks up to \$1,000. Kevin Cooksy is therefore authorized by being the new manager. Knud will start the signature update process with El Dorado Savings Bank.

AIRPORT MANAGER REPORT: Manager Cooksy

Reviewed attached report

- Airport manager suggested a budget & finance committee to address aging infrastructure refresh and upgrades, e.g. software, computer, Skaggs indicated this is under consideration and proposals for future budgets and possible funding sources (grants) are being developed.
- Minor damage occurred to an airplane by hitting a real-estate sign along Western, Real Estate Board contacted to remind its members to observe height limits for signs etc within Cameron Airpark, they made a posting on their web site. Board and Manager encourages property owners to police this area to prevent further damage to aircraft.
- Discussion regarding CC&Rs was initiated about the height limits and Skaggs suggested some issues that should be addressed to clarify some issues for through-the-fence and other airport issues that should be included in any modification to CC&Rs. Several residents indicated interest in organizing the required petition, Skaggs will provide some suggested wording/topics from the airport perspective.

ADJOURNMENT:

Meeting adjourned at 8:50

Minutes submitted by Burl Skaggs – Director