



Infrastructure and Financial Planning (I&F) MEETING Minutes
PENDING

Thursday August 20, 2020, 3:00 P.M. open session

FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19
MEETING TO BE REMOTELY BROADCAST
PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW

Chair: Knud Kirkegaard,

Members: Kevin Cooksy, Burl Skaggs, Keith Uota

1) 3:00PM Call to Order/roll call

KK__Y__ KC__Y__ BS__Y__ KU_P__ (P-Present, A-Absent)

Public Present_____

2) ADOPTION OF AGENDA: KK__Y__ KC__Y__ BS__Y__ KU__Y__ (Y=yes, N=no, - ABSENT))

3) ADOPTION OF 6 AUGUST 2020 MINUTES: KK__Y__ KC__Y__ BS__Y__ KU__Y__ (Y=yes, N=no)

4) PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of this committee will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic.

5) OLD BUSINESS:

a) 2020/21 CPAD budget review

- Budget to be presented at the regular CPAD board meeting 8/24/2020
- Review of Chart of Accounts:
 - No adds to 1000 – 3000.
 - 4000 – cleared up to include income only.
 - 5000 – majority of changes. Created subaccounts, such as airfield Systems, Communications (recommend to indent second set, 8200.20, to align on document). Land line – add, “Office/Fuel Pump/AWOS”, for detail/clarification
- P&L Budget Review:
 - CARES ACT – Since we have not received yet, will not include in budget. Can be added later if received.
 - Tree Service – Has been cut back but may be an issue. CARES, if we ever get it, can help cover any budget overrun.
 - Mowing – new account (consolidation of expense).
 - Liability Ins – increased a little bit due to past increases.
 - Office expense – reduced.



- Legal support – due to off-airport Tree cutting
 - Fuel expense – based on 45K gallons purchased.
- b) Promotion of measure P next steps
- Signs – Put up in Late September/Early October. Total 10 signs plus larger sign for front entrance.
 - Burl's initial President letter had high readership. He will begin next letter stating the positive aspect of additional funding.
 - Tri-fold – Needs to cover, at a minimum, current status, positive outcome, etc. (property value). Possible Q&A format, starting with "Special District definition", initiate Grant requests. Another Tri-fold to focus property values.
 - Pulse check of residential individuals – Heard of Measure P, what is your initial position, what is your vision for CPAD, etc. Dennis, Julie will help with this effort. Possibly talk with FOCA for support.
 - Review of Burl's Measure P Impact list.
 - Follow up with FOCA and find out if they are planning anything and/or action. Terry is an active member and he will be back tomorrow(?). Knud will talk with Terry.
- c) Measure P county Impartial Analysis response review:
- Concern is county's allocation wording is "permanent" where as CPAD feels it has the authority to change the allocation, in the future, but cannot JV any received funds between airport and residential. Since the resolution is set and cannot be changed (past due date), CPAD will need to follow up in the future whether Board has authority, via vote, to change future allocation amounts.
- d) Committee for Measure P updates
- Currently, received \$400 donation for Measure P. Spent \$201 for signs. Each direct mailing cost about \$90, so can do two mailings.
- e) Other income proposals:
- Continued discussion. Burl will discuss in next Board meeting FOCA's next capital project, mower vehicle, etc. His last discuss with FOCA, it was open to help with tree cutting costs.
 - Future MoGas: Flight school is very interested in MoGas. Revenue/profit may increase due to CPAD being the only airport offering MoGas in the Sacramento area.
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7) NEW BUSINESS:

8) ADJOURNMENT at _____ (sorry I didn't record the time)

NEXT MEETING: September 3, 2020