



CPAD BOARD REGULAR MONTHLY MEETING – July 25, 2022
AGENDA – PENDING

IN-PERSON MEETING
IN GORDON'S HANGAR 3204 WESTERN DRIVE

Directors: Diane Shariff, Glenn Gordon, Knud Kirkegaard, Jeff Robertson, and Terry Bohlen

1. 7:00PM Call to Order/Roll Call

DS ____ GG ____ KK ____ JR ____ TB ____ (P-Present, A-Absent)

2. PLEDGE OF ALLEGIENCE

3. ADOPTION OF AGENDA

MOTION to adopt Agenda for the July 25, 2022 Regular Meeting of the Board of Directors

Motion: Second:

DS ____ GG ____ KK ____ JR ____ TB ____ (Y-YES, N-NO, A-Abstain, /-Absent)

4. ADOPTION OF MINUTES

MOTION to adopt Minutes from the June 27, 2022 Regular Meeting of the Board of Directors

Motion: Second:

DS ____ GG ____ KK ____ JR ____ TB ____ (Y-YES, N-NO, A-Abstain, /-Absent)

MOTION to adopt Minutes from the July 18, 2022 Special Meeting of the Board of Directors

Motion: Second:

DS ____ GG ____ KK ____ JR ____ TB ____ (Y-YES, N-NO, A-Abstain, /-Absent)

5. COMMITTEE REPORTS:

a. FINANCE REPORT

Director Kirkegaard

June and Fiscal Year 2021/22 financials

Assessment District financials



b. AIRPORT MANAGER REPORT

Manager Coutches

Fuel Sales

- Fuel was purchased at \$5.04 a gallon wholesale and sold at 6.69 for a margin .90 after mix from previous purchase. Fuel sales are down 15% at 3403

Grass/weed cutting

- Volunteer day coming up. Waiting for cooler day.

Cal Fire

- Growlersburg Cal Fire cleared creek and ditch on Mira Loma Drive on Wednesday 6/29 and July 18th.

Fuel System POS

- Card reader is failing in the heat when sun hits the reader. If purchasing fuel, do so in the morning or early afternoon. New POS purchased.

c. UPDATE ON PROCUREMENT AND CONTRACTS

Manager Coutches

Contract in work with MSI FUEL MANAGEMENT, INC, Vacaville, CA for purchase, installation and set-up of a new QT-Pod MS 4000 Point of Sale (POS) system.

d. VOLUNTEER SERVICE REPORT

Director Bohlen

Since the last Board Meeting in June -about 30 hours. Continued excellent support by resident volunteers!

Highlights: Infrastructure and Finance Committee Meeting, fiscal year 2022/23 budget development, Fuel System Ad-Hoc Committee Meetings, newsletter preparation, Board Meeting preparation.

- 6. PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

7. OLD BUSINESS:

a) Fuel System Replacement Ad-Hoc Committee Report

Director Bohlen

Meetings was held on July 12 address Point-of-Sale (POS) recent failures. Resulted in recommendation to the Board to replace the current POS. Present at a Special Board Meeting on July 18. Motion was approved.

b) Risk Management Ad-Hoc Committee

Director Shariff

Status report



c) Infrastructure and Finance Committee Report Director Kirkegaard

Special budget meeting held July 21 for analysis and public input on District budget for fiscal year 2022/23. Final budget to be approved by the Board at the Regular Board Meeting on August 22.c)

Obstruction Mitigation Update Director Bohlen
No update

d) OLD BUSINESS ON HOLD

1. Update on street jurisdiction process. David Becker
On hold until Fall 2022.

2. Minimum letter size for painting TAXI on each end of Boeing, status- Director Bohlen
On hold until discussed with Caltrans. Meeting TBD.

f) REMINDER OPEN BOARD SEATS: 2020 Director Bohlen

Announcement and notice of three open Board positions for November 2022 General Election. Candidates need to obtain forms beginning July 18 and file to El Dorado County Elections Office by August 12 to be on the Ballot. Contact CPAD office for further information.

Three Full Terms to be elected will Expire 12/02/2022

(Incumbents) Knud Kirkegaard and Glenn Gordon

(Appointed incumbent) Diane Shariff

The qualifications of a nominee and of an elective officer of the district are as follows: Registered Voter within the District

Declaration of candidacy forms for eligible candidate desiring to file for any of the elective offices may be obtained from the Elections Department at 2850 Fairlane Court, Placerville, CA. Forms shall be available commencing on July 18, 2022, before the election, and shall be filled with the Elections Department, in person no later than 5:00 p.m., August 12, 2022, before the election."

8. NEW BUSINESS:

Review of the 2022/23 budget proposal for further analysis and input. Director Kirkegaard

9. NEXT REGULAR MEETING: August 22, 2022

10. ADJOURNMENT