



CPAD BOARD POLICY AND PROCEDURES REVIEW MEETING

SESSION 2– April 19, 2021 , 7pm

AGENDA

**FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19
MEETING TO BE REMOTELY BROADCAST
PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW**

Directors: Burl Skaggs, Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Jeff Robertson

This is the second of a planned series of public meetings to review the approved policies and procedures for Cameron Park Airport District.

This is NOT a CPAD Board or Committee meeting, but is for information and training purposes.

Questions are encouraged, but we will not be debating or modifying the reviewed material.

CPAD Directors are strongly encouraged to attend

1. 7:00PM Start of review meeting and roll call of Directors Present

TB___ JR___ GG___ KK___ BS___ (P-Present, A-Absent)

2. POLICY AND PROCEDURES to be REVIEWED at this meeting

1.4 Financial Procedures and Policies

1.4.1 Accounting Procedure Budget

1.4.2 Accounting Procedure Airport Manager

1.4.3 Accounting Procedure Bookkeeper

1.4.4 Procurement and Purchasing Policy

1.5 Personnel Policies

1.5.1 Airport Manager Job Description

1.6 Legal Counsel and Legal Opinion Procedure

1.7 Press Release Procedure



1.8 Index of Resolutions

1.10 CPAD Records Disclosure Guidance

1.11 CPAD Document Retention

10. ADJOURNMENT