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AIRPORT MANAGER'S REPORT: APRIL, 2020

"FBO"

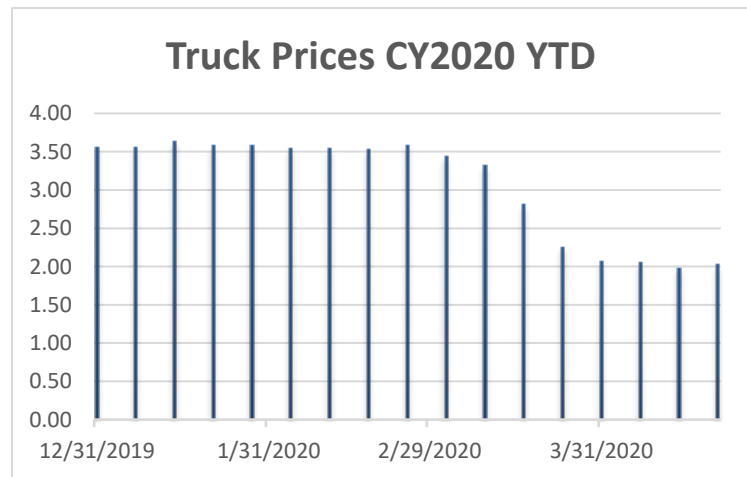
1. TENANT STATUS:

- a. All hangars leased, three tiedowns available. Potential tenant for one vacant tiedown
- b. All active tiedown and hangar tenants are current as to rent.
- c. Monthly rent/lease income is stable
- d. Inquired with collection agency regarding the \$8,848.63 debt; latest report is that Mr. Johnson has a lawsuit filed against someone and is awaiting a favorable outcome. Confounder is all civil courts are closed due to Covid19. Current authorization is for the collections agent to accept an offer to settle down to \$0.50 on the dollar.
- e. Installation of new cabinets in CPAD office by Rucker Mills complete. Some minor adjustments are needed, but a tidy improvement in that the new structure accommodates rolled drawings. Moving out all furniture to patch/paint ceiling and walls is next; last will be installing on-hand carpet squares.

2. FUEL SYSTEM

a. Price:

- i. New fuel purchased on 3/17; prices dropping under Covid pressure. O61 retail is \$4.109/gal. Last week showed first uptick in truck price, which is still quite low. Ullage is available to purchase more fuel at this depressed price point!



ii. Sales (gallons)

	Month		Total	QTR Σ
	Pump 1	Pump 2		
JAN	1,759	1,052	2,811	
FEB	2,321	1,145	3,466	
MAR	356	2,357	2,713	8,990
APR MTD	1,476	1,096	2,572	

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Estimated volume sales for April 2020 is 2,860 gallons, compared to 3,500 gallons in April 2019. This follows similar sales for March 2020 at 2,713 gallons.

- b. Preparing for annual fuel system and dispensing practices inspection and review by our vendor, Epic.
 - c. New LED light bar installed in fuel shed to replace the old fluorescent fixture with faulted ballast.
3. OFFICE - GENERAL
- a. Upgrading of CPAD communications tools is continuing.
 - i. The team is getting accustomed to using Zoom for public meetings as well as working group meetings. Old dogs are not only learning new tricks, but getting reasonably decent at it!
 - ii. Our adoption of Constant Contact to provide Notices and general information to the CPAD members continues. Metrics show that our CPAD residents open the emails at 50%-60%.
 - b. Collection and parsing of airport-related documents continues. There is a lot of paper to be sorted.
 - c. As part of any airport-side infrastructure projects, CPAD should endeavor to create or preserve space for O61-related storage and work-shop. Presently, the airport stores its legacy District records, equipment and miscellaneous items in tenant hangars.
 - d. Open call for old airport pictures: What interesting pictures do you have of Cameron Park Airport?

AIRPORT OPERATIONS

1. VEGETATION CONTROL
 - a. The 2020 Weed Season is here! Mike Bigler took on another rotation (thank you, Mike!) with the new mower deck.
 - b. Many thanks to the Grants, David Becker, the Bohlens and Jeff Thornhill for helping with debris piles. While there is some residual brush and tree material left in distant corners of the field, we're in pretty good shape as the rain-season draws to a close.
 - c. The south overrun near Oxford has bubbled up on the priority list. With help of Director Skaggs, O61 is getting estimates for tractor grading to both clean the area of mature brush and to conform the surface so it can be cut with the new mower deck. That area is a concern to CalFire and is highly visible to the community.
 - d. New vegetation control measures along the runway and taxiway works well.
 - e. Great cooperation from the CSD
2. MIRA LOMA GATE ACCESS CARDS: Working on re-setting the antiquated SecuraKey 600e system so that additional access cards are available. Problem persists that new cards cannot be added to the roster of approved card-holders. Gate service vendors are a slow bunch, so effort remains ongoing.

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3. AGING TIEDOWN CHAINS: This is a standing project that keeps getting demoted. There are chains that are well-rusted and need replacing. A good volunteer project once the chains are acquired. Ongoing.
4. CENTER PEOPLE GATE LOCK: The combination lock on the midfield Cameron Park Drive gate is broken (again). The gate is allowed to slam shut which hurts the locks mechanism. Need to find a more robust lock and then fabricate a mounting plate.
5. NOISE ABATEMENT & GENERAL OPERATIONS
 - a. NOISE: Two noise (April) calls since the last manager's report. Noise minimization procedures were uploaded to the new website with input from local CFIs. Continued updating, with info-graphic, as time permits.
 - b. Occasional challenges with zoom climbs, abbreviated patterns, landing short of the displaced threshold. We are our own worst enemy.

AIRPORT DISTRICT

1. CSD LAKE GATE KEY CHANGING MAY 15! CPAD residents can purchase a lake pass by calling the office, 677-2231. CSD will process the transaction over the phone and mail the pass and key to the CPAD resident. Keys are arriving about a week prior to the lock being changed on May 15. As of May 15, current keys will no longer work!
2. BI-ANNUAL CPAD FISCAL AUDIT

Mr. Larry Bain, CPA completed CPAD's 2017/2018 and 2018/2019 financial audits. The written reports are on file at the office and, shortly, scans will be available upon request. There are several findings, many are the same year-to-year, for which CPAD management will prepare written responses to address stated deficiencies.
3. COPS-N-RODDERS is set for September 26th. Fingers crossed it can happen!
4. SELF-STORAGE PROJECT: No new information since last report.
5. BOEING STREET SURFACE MARKING:
 - a. PENDING: Replace the yellow "X" with Caltrans compliant surface marking: Action pending (volunteer effort). Evaluating whether CalTrans money might be available
6. THINGS O61 COULD USE: If you have these items as a spare or something you are willing to donate, the airport side of the District could use any of the following. Dropping off at office is helpful or Kevin can come by to pick up.
 - a. Golf cart (seriously; old Nellie isn't getting any younger)
 - b. Gas powered weed whipper
 - c. Donations of RoundUp concentrate