



Infrastructure and Financial Planning (I&F) MEETING MINUTES

Thursday, April 23, 2020, 3:00 P.M. open session

FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19
MEETING TO BE REMOTELY BROADCAST
PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW

Chair: Knud Kirkegaard,

Members: Terry Bohlen, Kevin Cooksy, Mark Harris, John Rucker, Burl Skaggs, Keith Uota

1) 3:00PM Call to Order/roll call

Called to order at 3:02PM

KK__P__TB__P__KC__P__MH__P__JR__A__BS__P__KU__P__ (P-Present, A-Absent)

Knud stated that JR contacted him and that he is not able to continue participating on the committee.

Public Present__3__ (*Dennis Nickson, Clay Alexander, Becky Hooper, and David Becker*)

2) ADOPTION OF AGENDA: KK__Y__TB__Y__KC__Y__MH__Y__JR__BS__KU__ (Y=yes, N=no, -ABSENT))

Adopted without changes

3) ADOPTION OF 09APR2020 MINUTES: KK__Y__TB__Y__KC__Y__MH__Y__JR__BS__Y__KU__Y__ (Y=yes, N=no)

Adopted without changes

ADOPTION OF 16APR2020 MINUTES: KK__Y__TB__Y__KC__Y__MH__Y__JR__BS__Y__KU__Y__ (Y=yes, N=no)

Adopted without changes

4) PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of this committee will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic.

No comments

5) OLD BUSINESS:

a) Schedule review and updates if needed

Schedule reviewed. Discussion:

- *Question if the information package needed to be reviewed by the Board before making it public. David Becker advised it is not required, but a good idea.*
- *Moved the CPAD Board meeting to introduce the ballot measure(s) form May 28 to June 1.*
- *Schedule agreed to as shown below:*
 - *Regular weekly meeting (time to be decided for virtual meeting)*



- April 13, 2020 Special Board meeting to review and then mail initial notice to property owners
 - April 27, 2020 Regular Board meeting to review assessment information package for property owners (if package is ready; otherwise, Special Meeting prior to May 4 to review)
 - May 4, 2020: Intended date for mailing assessment information package to property owners
 - May 11, 2020: Public online meeting for comment
 - May 25, 2020: Regular CPAD Board meeting
 - June 1, 2020: First available date for Special CPAD Board Meeting to introduce ballot measure(s)
 - June 22, 2020: Regular CPAD Board meeting; consideration and potential adoption of the resolution(s)
 - July 1, 2020: Submit ballot measure(s) to the El Dorado County Registrar of Voters
- b) Review capital improvement projects estimates, street maintenance and project estimates
- Knud and Kevin meeting with Epic, our Fuel Vendor, Friday morning, April 24
 - Obstruction light amount not fully understood, probably too high. No new amount suggested.
 - Discussion about Oak Tree at Vet. \$120K was intended to be a catch all. Change to \$50K
 - Need Pavement number at next meeting
 - Need maintenance costs for Runway and Taxiways. Kevin has numbers from Armstrong Consultants.

7) NEW BUSINESS:

- a) Determine fee proposal for consideration by the board
- Much discussion about what fee(s) should be proposed. Discussion about the fee ranges from the costing and budgeting exercises and what would be acceptable to residences. The costing exercises show that to achieve the proposed operational budget, fuel system replacement in five years, build funds for matching grants, several airport projects and residential street maintenance, the fee is about \$300 per month. Discussion was about the total fee, recognizing there are separate airport and residential street fees as the funds cannot be co-mingled. Burl led the discussion about what each committee member found out in talking to residence (action from prior meeting). Acceptable levels ranges discussed, per month, where \$250-\$300, \$200-\$250, \$200-\$225 to \$100. Residences on fixed incomes were considered. No fee increase means the airport cannot be sustained and no street maintenance funds. Discussion included fees at other Airparks, which most are higher than Cameron Park. After much discussion, including the need for more input from residents, \$100 per month total fee was agreed to. (Current assessment is \$25 per month). Split between Airport and Residence suggested 2/3 to Airport, 1/3 to Residential.*
- b) Preparation of information package and community meeting
- Action Item for each committee member:
- 1) Look at expenses to meet targets.
 - 2) Draft one page rational/justification for fee increase
- At next committee meeting (April 30), finalize fees, put into package

8) ADJOURNMENT at ___ 4:45PM _____

NEXT MEETING: April 30, 2020