



## **Infrastructure and Financial Planning (I&F) MEETING** **MINUTES**

Wednesday, March 20, 2020, 1:00 P.M. open session

**FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO  
COVID 19  
MEETING TO BE REMOTELY BROADCAST  
PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW**

**Chair: Knud Kirkegaard,**

**Members: Terry Bohlen, Kevin Cooksy, Mark Harris, John Rucker, Burl Skaggs**

**1) 1:00PM Call to Order/roll call**

KK\_P\_\_TB\_P\_\_KC\_P\_\_MH\_A JR\_A BS\_P\_ (P-Present, A-Absent)

**Public Present\_\_2\_\_**

**2) ADOPTION OF AGENDA: KK\_Y\_\_TB\_Y\_\_KC\_Y\_\_MH\_- JR\_- BS\_Y\_ (Y=yes, N=no, - ABSENT))**

**3) ADOPTION OF 11MAR2020 MINUTES: KK\_\_\_\_TB\_\_\_\_KC\_\_\_\_MH\_\_JR\_\_\_\_BS\_\_\_\_ (Y=yes, N=no)**

Defer until available

**4) PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of this committee will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic.

Suggested use of priority matrix which was agreed by all, matrix to be distributed for prioritizing projects.

**5) OLD BUSINESS:**

- a) 20-1 Resolution outlines roles of responsibilities of I&F committee and CPAD Board  
Reviewed and approved with no updates
- b) Review short term goals  
Committee report for upcoming CPAD Board Meeting to include Powerpoint, Income spreadsheet, budget spreadsheet, project lists. No proposed fees or budget amounts to be displayed at this meeting.
- c) Update status of existing and new project requests  
Mark working on telephone, data and computer proposal, Kevin working on street and runway estimates form contractors
- d) Solicit new committee members  
Repeated request for participation and member ship.



**6) NEW BUSINESS:**

- a) Agree on short term schedule to meet the 7/1/2020 deadline for the November election ballot measures.  
Schedule is aggressive, but necessary to meet election timing to get measure(s) on ballot for November 2020. Prioritize projects by 3-31, Costs and fees finalized by 4-27, Public meeting to be held 5-8, Present measures to board for approval to put on ballot 5-25,
- b) Review ranking of projects  
Jim Bray suggested using priority matrix, each member to prioritize on their own to be combined and merged next meeting
- c) Preparation of resolutions and ballot measures  
Should not be too difficult, start with copy of measure used for last attempt and modify.
- d) Prepare information package and possible public meeting  
Ongoing, need numbers and prioritization completed. Need to review/plan how to get participation in general and potentially without face to face meeting.

**7) ADJOURNMENT at \_\_\_\_ 2:04 \_\_\_\_**

**NEXT MEETING: March 27, 2020**