



## CPAD BOARD REGULAR MONTHLY MEETING – AUGUST 2020

### AGENDA

**FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19  
MEETING TO BE REMOTELY BROADCAST  
PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW**

**Directors: Burl Skaggs (President), Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Joe Fuller**

**1) 7:00PM Call to Order/Roll Call**

TB\_\_\_JF\_\_\_GG\_\_\_KK\_\_\_BS\_\_\_ (P-Present, A-Absent)

**2) PLEDGE OF ALLEGIENCE**

**3) ADOPTION OF AGENDA**

**1. MOTION to adopt Agenda for August 24, 2020 Regular Meeting of the Board of Directors**

Motion: Second:

TB\_\_\_JF\_\_\_GG\_\_\_KK\_\_\_BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

**4) ADOPTION OF MINUTES**

**2. MOTION to adopt Minutes from July 27, 2020 Regular Meeting**

Motion: Second:

TB\_\_\_JF\_\_\_GG\_\_\_KK\_\_\_BS\_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

**5) COMMITTEE REPORTS:**

a) FINANCE REPORT

Director Kirkegaard

b) AIRPORT MANAGER REPORT

Manager Cooksy

c) UPDATE ON PROCUREMENT AND CONTRACTS

d) VOLUNTEER SERVICE REPORT

Director Skaggs

July-84 hours

August- 114 hours

**6) PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

**7) OLD BUSINESS:**

a) OBSTRUCTION MITIGATION EFFORTS | REGULAR UPDATE

Director Skaggs

Continued progress mitigating key trees identified as critical by CalTrans, we believe all critical areas have been completed. Caltrans re-inspection conducted August 20, 2020.

Trimming will continue in all areas as indicated by required clearances.

- b) CARES Act: Current Status & Process Director Skaggs  
Update on the allocated FAA funds for Cameron Park Airport: Direct communication with the FAA SFO manager; corrections to O61 system accounts still in process. Ask for our continued patience.

**8) NEW BUSINESS:**

- a) Director Roles and Responsibilities: Appointment of New Board Secretary  
Director Gordon is resigning as Board Secretary.
- b) Caltrans Annual \$10,000 Credit  
Annual certification submitted August 2020. Requests for disbursements are not being accepted by Caltrans as of August. Unofficial advice is not to expect funding until after Jan 1, 2021 (at earliest) and to be prepared for a possible suspension of credits in FY21.
- c) Resolution 20-05: Adoption of FY20 Appropriations Limit Directors Skaggs & Kirkegaard  
County calculates the annual appropriation limit based on prior year's limit multiplied by a demographic factor.

**3. MOTION to approve Resolution 20-05 adopting the FY20 Appropriation Limit**

**Motion: Second:**

TB \_\_\_ JF \_\_\_ GG \_\_\_ KK \_\_\_ BS \_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

- d) Resolution 20-06: Approve FY20 CPAD Budget Directors Skaggs & Kirkegaard  
Review, discussion, and recommendation to approve and adopt the FY20 operating budget.

**4. MOTION to approve Resolution 20-06 approving and adopting the FY20 CPAD Operating Budget**

**Motion: Second:**

TB \_\_\_ JF \_\_\_ GG \_\_\_ KK \_\_\_ BS \_\_\_ (Y-YES, N-NO, A-Abstain, /-Absent)

- e) Capital Equipment Acquisition Proposal  
Consideration of acquiring a vehicle for on-airport utility use (see proposal / request)
- f) Special Meeting to Review Updated CPAD Policy Documents
- g) Review of El Dorado County Land Use Plan Chapter 10, Airports as it relates to Cameron Park Airport

**9) ADJOURNMENT**

**NEXT REGULAR MEETING: SEPTEMBER 28, 2020**