



CPAD BOARD REGULAR MEETING **AGENDA**

Monday, October 28, 2019, 7:00 P.M. open session

Meeting to be held at the Ross Hangar, 3239 Baron Ct, Cameron Park, CA

Directors: Burl Skaggs, Glenn Gordon, Knud Kirkegaard, Terry Bohlen, Joe Fuller

1) 7:00PM Call to Order/roll call

TB___JF___GG___KK___BS___ (P-Present, A-Absent)

2) PLEDGE OF ALLEGIENCE

3) ADOPTION OF AGENDA

4) ADOPTION OF MINUTES: Regular Meeting held September 23rd, 2019

5) PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

6) OLD BUSINESS:

a) COPS & RODDERS: Review of event, lessons learned. - Director Bohlen(?) OR FOCA

b) OBSTRUCTION MITIGATION EFFORTS:

- i. Significant progress at north end of airport both in neighborhoods to the east and west of the overrun as well as inside the CPAD residential area (thank you to all CPAD property owners who helped by cutting or trimming your trees. It's important to the viability of the airport and your cooperation is acknowledged and greatly appreciated).
- ii. Removal of identified priority obstructions continues
Preparations for legal action continues toward several properties to the South.

c) SURFACE MARKINGS: Replacing "X" with "TAXI" on each end of Boeing Road is the quickest and simplest path to resolving the Caltrans adverse finding.

- i. Questions regarding Caltrans Aeronautics' jurisdiction in the residential area continue, but decision on whether it is a fight worth pursuing needs to be made. CalTrans inspector believes he has jurisdiction.
- ii. Applying "TAXI" is a job CPAD could undertake for itself and save several thousand dollars. (letters are to be 65 feet long and the width of Boeing) Bids are approximately \$6000 for complete job or \$4000 if black overlay done by others.

1. MOTION to agree that TAXI marking is the correct solution and to enlist volunteers to add TAXI to each end of Boeing.

Motion: _____ Second: _____
TB____JF____GG____KK____BS____ (Y-YES, N-NO, A-Abstain, /-Absent)

7) NEW BUSINESS:

- a) ANNUAL REPORT of Airport activities in addition to obstruction mitigation efforts was produced for submission to CalTrans, (available in meeting materials).
- b) RUNWAY LIGHTS: EVALUATION AND REPAIR
 - i. Created a map of the runway lights with indication of broken and missing assemblies
 - ii. Available parts salvaged and new parts ordered/received to repair or replace assemblies as necessary and have a small stock of spare parts.(approx \$1,000).
 - iii. Director Skaggs has repaired all broken light assemblies as previous volunteer is unable to do the work.
 - iv. You may notice lights in operation for testing in the next few weeks as we intend to test lighting controls and power supply after all repairs are complete. Plan to create wiring diagram of lighting shack for future reference.
- c) CALTRANS 2019 INSPECTION: Director Skaggs and Manager Cooksy observed the annual Caltrans safety inspection on October 16, 2019.
 - i. A CPAD-prepared mitigation summary was submitted to CalTrans in advance of the inspection (available in Meeting materials)
 - ii. Formal letter from Caltrans is expected within approximately 30-days of the inspection.
 - iii. Night operations remain suspended pending correction of CalTrans identified priority obstruction trees. No new problems were identified during the inspection.
- d) ADA COMPLIANT WEBSITE - Director Gordon
 - i. New state code for Special Districts requires ADA compliant website.

2. MOTION to develop plan to address website ADA requirements. Director Glenn?

Motion: _____ Second: _____
TB____JF____GG____KK____BS____ (Y-YES, N-NO, A-Abstain, /-Absent)

- e) NEW MOWER FOR AIRPORT - Mark Harris, Cameron Park Community Foundation
 - i. Cameron Park Community Foundation has graciously acquired and donated to the airport a new multi-blade self-powered deck mower that does not require a tractor power take off. It will be used in maintaining the airport "mowable" surfaces, improving general appearance, and complying with the new fire safety ordinance.

8) COMMITTEE REPORTS:

- a) FINANCE REPORT - Director Kirkegaard

3. MOTION to approve proposed 2019-2020 Budget.

Motion:

Second:

TB____JF____GG____KK____BS____ (Y-YES, N-NO, A-Abstain, /-Absent)

9) **AIRPORT MANAGER REPORT:** Manager Cooksy - written update(s)

10) **ADJOURNMENT**

NEXT MEETING: November 25, 2019