



Infrastructure and Financial Planning (I&F) MEETING Minutes

Thursday August 6, 2020, 3:00 P.M. open session

FACE TO FACE MEETINGS ARE SUSPENDED UNTIL FURTHER NOTICE DUE TO COVID 19
MEETING TO BE REMOTELY BROADCAST
PHONE AND/OR VIDEO PHONE COORDINATES TO FOLLOW

Chair: Knud Kirkegaard,

Members: Kevin Cooksy, Burl Skaggs, Keith Uota

1) 3:00PM Call to Order/roll call

KK_P_ KC_P_ BS_P_ KU_P_ (P-Present, A-Absent)

Public Present_Y__ *Jeff Thornhill, Mike Bell, Dennis Nickson*

2) ADOPTION OF AGENDA: KK_Y_ KC_-_ BS_Y_ KU_Y_ (Y=yes, N=no, - ABSENT))

3) ADOPTION OF 23 JULY 2020 MINUTES: KK_Y_ KC_-_ BS_Y_ KU_Y_ (Y=yes, N=no, - ABSENT)

4) PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of this committee will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic.

No comments

5) OLD BUSINESS:

a) Promotion of measure P. Information material, signs, contact

- *Susan Levitsky offered PR help through a friend who owns a PR firm and has done PR for Van Nuys and Burbank airports. We will be happy to meet for ideas but cannot pay any fees.*
- *Susan also offered help reviewing material*
- *It was clarified that no CPAD district money can be used for any promotional material*
- *The Committee for Measure P will be an informal organization of neighbors donating to support measure P. As long as the total amount will not exceed \$2,000 no paperwork needs to be filed with the state or county. Burl checked with El Dorado County election department. Knud will maintain accounting for donations. Participants in the meeting offered to donate.*
- *All materials must specify that it is paid for by The Committee for Measure P*
- *Lawn signs in political neutral colors will be made*
- *Staged tri-folds, flyers (2-3) will be made with FAQ (streets, airport operations, airport projects, property value)*



- *Lawn signs are about \$8 (18"x20")*
 - *Direct mailings are about 100-200 for registered voters and property owners (stamps, envelopes, paper). It was suggested that bulk mailing discount within the Zip code should be used.*
 - *Burl will propose the initial wording for signs and tri-fold/flyers*
 - *Ensure all material have reference to website for further information and contact info*
 - *Neighbors have suggested signs and banners and any material or monetary donations are welcome*
 - *Don't get the message mixed up with CC&R enforcement*
- b) 2020/21 budget and account chart update
- *Account chart update accepted by bookkeeper presented and agreed upon*
 - o *Ensure bank account numbers are properly correlated for the bank accounts*
 - o *Knud to research residential side assets, in particular street resurfacing*
 - *2020/21 budget will be prepared in next I&F meeting, may need a special meeting, and presented for the board at the general board meeting 8/24/2020*
 - o *Ensure we consider the EDC appropriation limits*
- c) Grant application updates
- *Mark Harris is researching the grant application process*
- d) Prioritize income proposals for follow-up
- o *Additional aircraft fee*
 - *Terry is working on a proposal*
 - o *Prepare a FOCA Wishlist*
 - *Vehicle help*
 - *Tree support*
 - *Engineering survey of AST fuel system*
- 7) **NEW BUSINESS:**
- a) CPAD Financial Procedures and Policies
- *To be reviewed in special meeting together with the airport policies and procedures*
 - *Available on request*
- 8) **ADJOURNMENT at __4:17pm__**

NEXT MEETING: August 20, 2020