



CPAD BOARD REGULAR MONTHLY MEETING - JUNE 26, 2023
MINUTES – FINAL
IN-PERSON MEETING
IN GORDON’S HANGAR 3204 WESTERN DRIVE

Directors: Diane Shariff, Greg Wright, Mark Eagar, Jeff Robertson, and Terry Bohlen

1. 7:01 PM Call to Order/Roll Call Public Present: 7

DS_P GW_P ME_P JR_P TB_A (P-Present, A-Absent)

2. PLEDGE OF ALLEGIANCE: DS

3. ADOPTION OF AGENDA

MOTION to adopt Agenda for the June 26, 2023 Regular Meeting of the Board of Directors

Motion: DS Second: JR

DS_Y GW_Y ME_Y JR_Y TB_/ (Y-YES, N-NO, A-Abstain, /-Absent)

4. ADOPTION OF MINUTES

a) **MOTION** to adopt Minutes from the May 22, 2023 Regular Meeting of the Board of Directors

Motion: ME Second: GW

DS_Y GW_Y ME_Y JR_Y TB_/ (Y-YES, N-NO, A-Abstain, /-Absent)

5. COMMITTEE REPORTS:

a. FINANCE REPORT

Director Shariff

May 2023 financial report

*Financials on track, No major expenditures this month.

*Caltrans Grand Paperwork submitted

*Two airpark properties delinquent on taxes

*Reviewed major items being worked on for next year’s budget

*Reviewed possible credit being offered to special districts by Umpqua Bank



b. AIRPORT MANAGER REPORT

Manager Coutches

- Fuel Sales May 2023: 3875 gallons at \$6.19 per gallon, up 4% from last year Fuel delivery May 30th at \$4.66 per gallon pretax. Current price \$5.99
- Meeting with the Cameron Park Service District May 31st: Current CC&R regarding RV parking and coverage is unenforceable. Will continue to other CC&R's but request we draft a new set for RVs
- Renewing Rented Premises Agreements: Halfway through
- AWOS Tri-annual Inspection with FAA 6/14 completed
 - Quote and Contract for Triannual Service discussed later
- Drafted El Dorado County ordinance education program for residents: See Supporting Documents
- Airport mowing report and recommendations. Total cost of mowing: \$1,261.98

c. UPDATE ON PROCUREMENT AND CONTRACTS

Manager Coutches

- Mowing Contract: \$1,000 base cost plus \$261.98 in fuel costs=\$1,261.98
- Quotation KO61 - AWA-10 Tri-Annual Maintenance and Service

d. VOLUNTEER SERVICE REPORT

Director Bohlen

Since the last Board Meeting in May -about 38 hours. Continued excellent support by resident volunteers!

Highlights: Airport trimming, replacing traffic signs on streets, Board Meeting preparation, weed cutting, runway light repair, Northgate maintenance and repairs, fuel sales, financial reporting, FY2023-24 budget preparation.

- 6. PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and put on the next appropriate agenda.

** Concern over abandoned tractor by North Gate (Victor). If it is truly abandoned, Dave Becker may know someone that could use it.

** Idea to use Growlersburg Conservation Camp to remove vegetation in drainage areas.

7. OLD BUSINESS:

a) Obstruction Mitigation Update

Director Bohlen

- Status – no update. Next action is to determine which trees at North end that need to be cut/trimmed.



- b) T-Hangars airport access Fee & Payment Plan Director Bohlen
 - Letter in review by Charlie Landon: Charlie has received the letter and wants to make edits. Will get back to us

- c) Maintenance Director Eagar
 - **Director Eagar reviewed accomplishments from last work day.
 - *Fixed North Gate
 - *More new signs installed
 - *Weed eating
 - *New Lights installed
 - *Crack filling work partly being planned for August.

- d) Street Maintenance Director Wright
 - **Director Wright has meeting scheduled over the next 2 weeks with asphalt contractors to discuss recommendations for street maintenance/repair.

8. NEW BUSINESS:

- a) Need hangar for July Board Meeting
 - ** Several volunteers. Further conversations to pick one before next meeting.

- b) Props, Cops & Rodders Event – CPAD authorization for us of airpark streets on September 30, 2023.
MOTION to authorize use of airpark streets for the 2023 Cops and Rodders event.
Discussion: Review of letter from the California Highway Patrol, requesting use of the airpark streets.

Motion: JR Second: GW
DS_Y_GW_Y_ME_Y_JR_Y_TB_/_ (Y-YES, N-NO, A-Abstain, /-Absent)

9. NEXT REGULAR MEETING: July 24, 2023

10. ADJOURNMENT 8:08