



CPAD BOARD REGULAR MONTHLY MEETING – July 25, 2022
MINUTES – APPROVED

IN-PERSON MEETING
IN GORDON’S HANGAR 3204 WESTERN DRIVE

Directors: Diane Shariff, Glenn Gordon, Knud Kirkegaard, Jeff Robertson, and Terry Bohlen

1. 7:00 PM Call to Order/Roll Call

DS__P__ GG__A__ KK__P__ JR__A__ TB__P__ (P-Present, A-Absent)

2. PLEDGE OF ALLEGIENCE

3. ADOPTION OF AGENDA

MOTION to adopt Agenda for the July 25, 2022 Regular Meeting of the Board of Directors

Motion: KK **Second:** DS

DS__Y__ GG__A__ KK__Y__ JR__A__ TB__Y__ (Y-YES, N-NO, A-Abstain, /-Absent)

4. ADOPTION OF MINUTES

MOTION to adopt Minutes from the June 27, 2022 Regular Meeting of the Board of Directors

Motion: KK **Second:** DS

DS__Y__ GG__A__ KK__Y__ JR__A__ TB__Y__ (Y-YES, N-NO, A-Abstain, /-Absent)

MOTION to adopt Minutes from the July 18, 2022 Special Meeting of the Board of Directors

Motion: DS **Second:** KK

DS__Y__ GG__A__ KK__Y__ JR__A__ TB__Y__ (Y-YES, N-NO, A-Abstain, /-Absent)

5. COMMITTEE REPORTS:

a. FINANCE REPORT

Director Kirkegaard

June and Fiscal Year 2021/22 financials
Assessment District financials



- We will be calling bonds in September corresponding to surplus NBS surplus analysis and residents paying off their share of the loan
- Income higher because of fuel (but cost higher), Grant money, and Cops and Rodders
- Expenses less for office because flight school donation for networking equipment, WIFI service, and time.
- Utilities detail for next time

b. AIRPORT MANAGER REPORT

Manager Coutches

Hangar and Tie-down lease renewal status:

- All tenants who wish to continue their lease under the new rate have renewed.

Fuel Sales

- Fuel was purchased at \$6.07 a gallon wholesale and sold at 6.98 for a margin .55. June fuel sales were 3,777 gallons. Down 21% compared to 2021.

Fuel grounding cable repairs

Grass/weed cutting

- Volunteer day coming up. Waiting for cooler day.

Cal Fire

- Growlersburg Cal Fire will be clearing creek and ditch on Mira Loma Drive on Wednesday 6/29

c. UPDATE ON PROCUREMENT AND CONTRACTS

Manager Coutches

Contract in work with MSI FUEL MANAGEMENT, INC, Vacaville, CA for purchase, installation and set-up of a new QT-Pod MS 4000 Point of Sale (POS) system.

d. VOLUNTEER SERVICE REPORT

Director Bohlen

Since the last Board Meeting in June -about 30 hours. Continued excellent support by resident volunteers!

Highlights: Infrastructure and Finance Committee Meeting, fiscal year 2022/23 budget development, Fuel System Ad-Hoc Committee Meetings, newsletter preparation, Board Meeting preparation.

6. PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

- Rocks/gravel in the street are a potential safety hazard for taxiing aircraft. Mitigation – Airport manager will put in newsletter and notify property owners with hazardous conditions.



- Airplane participation in now **Props** Cops and Rodders! Julie Bohlen to lead/coordinate aircraft presence. Discussion on Young Eagles participation in the way of recruiting interest for flying another day.
- Mike Bell, Kevin Cooksy and Knud Kirkegaard have established a non-profit Cameron Airpark Foundation (501c3) to support the airport through tax deductible donations. Many thanks to their dedication, time, and support of the airport.

7. OLD BUSINESS:

- a) Fuel System Replacement Ad-Hoc Committee Report Director Bohlen
 Meetings was held on July 12 address Point-of-Sale (POS) recent failures. Resulted in recommendation to the Board to replace the current POS. Present at a Special Board Meeting on July 18. Motion was approved.
- b) Risk Management Ad-Hoc Committee Director Shariff
 Status report, deferred.
- c) Infrastructure and Finance Committee Report Director Kirkegaard
 Meeting was held July 21 to develop the recommended District budget for fiscal year 2022/23. To be reviewed/approved by the Board at the Regular Board Meeting on August 22
- c) Obstruction Mitigation Update Director Bohlen
 No update
- d) OLD BUSINESS ON HOLD
1. Update on street jurisdiction process. David Becker
 On hold until Fall 2022.
2. Minimum letter size for painting TAXI on each end of Boeing, status- Director Bohlen
 On hold until discussed with Caltrans. Meeting TBD.
- f) REMINDER OPEN BOARD SEATS: 2020 Director Bohlen

Announcement and notice of three open Board positions for November 2022 General Election. Candidates need to obtain forms beginning July 18 and file to El Dorado County Elections Office by August 12 to be on the Ballot. Contact CPAD office for further information.

Three Full Terms to be elected will Expire 12/02/2022
 (Incumbents) Knud Kirkegaard and Glenn Gordon
 (Appointed incumbent) Diane Shariff

The qualifications of a nominee and of an elective officer of the district are as follows: Registered Voter within the District

Declaration of candidacy forms for eligible candidate desiring to file for any of the elective offices may be obtained from the Elections Department at 2850 Fairlane Court, Placerville, CA. Forms shall be available commencing on July 18, 2022, before the election, and shall be filled with the Elections Department, in person no later than 5:00 p.m., August 12, 2022, before the election.”



8. NEW BUSINESS:

a) Review of proposed District budget for Fiscal Year 2022/23

Director Kirkegaard

Budget proposal was reviewed without additional for comments and will be submitted for adoption at the next regular board meeting

9. NEXT REGULAR MEETING: August 22, 2022

10. ADJOURNMENT at 8:09 PM.

Motion: KK Second: DS

DS__Y__ GG__A__ KK__Y__ JR__A__ TB__Y__ (Y-YES, N-NO, A-Abstain, /-Absent)