



CPAD BOARD REGULAR MONTHLY MEETING – JANUARY 22, 2024
AGENDA – PENDING
IN-PERSON MEETING
IN ROBERTSON’S HANGAR - 3188 BONAZA DRIVE

Directors: Open, Greg Wright, Mark Eagar, Jeff Robertson, and Terry Bohlen

1. 7:00 PM Call to Order/Roll Call

Open ___ GW ___ ME ___ JR ___ TB ___ (P-Present, A-Absent)

2. PLEDGE OF ALLEGIANCE

3. ADOPTION OF AGENDA

MOTION to adopt Agenda for the January 22, 2024 Regular Meeting of the Board of Directors

Motion: Second:

Open ___ GW ___ ME ___ JR ___ TB ___ (Y-YES, N-NO, A-Abstain, /-Absent)

4. ADOPTION OF MINUTES

a) **MOTION** to adopt Minutes from the October 23, 2023 Regular Meeting of the Board of Directors

Motion: Second:

Open ___ GW ___ ME ___ JR ___ TB ___ (Y-YES, N-NO, A-Abstain, /-Absent)

b) **MOTION** to adopt Minutes from the November 03, 2023 Special Meeting of the Board of Directors

Motion: Second:

Open ___ GW ___ ME ___ JR ___ TB ___ (Y-YES, N-NO, A-Abstain, /-Absent)

5. COMMITTEE REPORTS:

a. FINANCE REPORT

Director Bohlen

November & December 2023 financial report

b. AIRPORT MANAGER REPORT

Manager Cutches

- November Fuel Sales: 3512 gallons up 1%
- December Fuel Sales: 2175 gallons down 4%



- CSD Meeting regarding CPAD's position regarding annexation of fire responsibility to either El Dorado Hills FD or County FD
- 1/18 Cal Trans Inspection: Some spot crack sealing, repainting hold short lines, replace windsocks. Overall positive inspection!

c. UPDATE ON PROCUREMENT AND CONTRACTS

Manager Coutches

TBS

d. VOLUNTEER SERVICE REPORT

Director Bohlen

Since the last Board Meeting in August, September, October and November:-about TBS hours. Continued excellent support by resident volunteers!

Highlights: Special and Regular Board Meeting preparation, fuel sales, financial reporting, North Gate repair.

6. PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

7. Swearing in New Board Member: Chris Cockrell

Director Bohlen

Welcome to the CPAD Board!

8. Board Position Elections. In compliance with CPAD Policy 1.2.3.1, Election Procedure:

The Board President, Vice president, Treasurer and Secretary are elected or reelected to office in the first general meeting of every calendar year. In the event of a vacancy, the vacancy will be filled at the first possible general meeting.

The election is always the first item of business on the agenda before New Business. If neither the previous Board President or Vice President is present, as might happen in a newly elected Board, one Board member is informally chosen at the beginning of the meeting to chair the meeting. The newly elected officers assume their roles immediately.

Election of an officer requires a majority vote of the Board just like a normal motion. Nominations or volunteers may be accepted by the chair in an informal fashion, but a specific motion must be made and voted upon to finalize the decision of the Board for each position. No one Board member may hold more than one position.

President

Nomination(s):

Elected:

Vice President

Nomination(s):

Elected:



Treasurer

Nomination(s):

Elected:

Secretary

Nomination(s):

Elected:

9. OLD BUSINESS:

- | | |
|---|------------------|
| c) Airport Layout Plan | Manager Coutches |
| • Status: Need to complete RTTF Agreement and Title search before applying for a bid from Brandley. | |
| a) Obstruction Mitigation Update | Director Bohlen |
| • Status – Identification of trees in process | |
| b) T-Hangars airport access Fee & Payment Plan | Manager Coutches |
| • Status: Two collections so far but have list of T-Hangar tenants and the deadline is Feb 15. | |
| c) Maintenance | Director Eagar |
| • Status and Work Parties | |
| d) Street Maintenance | Director Wright |
| • Bid Status | |
| e) CPAD Policy Updates | Director Bohlen |
| • No update | |
| f) Soda & Water Vending Machine Agreement | Director Bohlen |
| • Company advised, no update | |
| g) FAA Weather Cameras Agreement | Manager Coutches |
| • On-line and available from the website's homepage. | |

8. NEW BUSINESS:

- b) **MOTION** to approve Maintenance Committee as a standing committee under CPAD Policy

Discussion:

Motion: Second:



Open___GW___ME___JR___TB___(Y-YES, N-NO, A-Abstain, /-Absent)

9. NEXT REGULAR MEETING: February 26, 2024

10. ADJOURNMENT