



CPAD BOARD REGULAR MONTHLY MEETING – SEPTEMBER 25, 2023
AGENDA – APPROVED
IN-PERSON MEETING
IN GORDON’S HANGAR 3204 WESTERN DRIVE

Directors: Diane Shariff, Greg Wright, Mark Eagar, Jeff Robertson, and Terry Bohlen

1. 7:00 PM Call to Order/Roll Call

DS____GW____ME____JR____TB____(P-Present, A-Absent)

2. PLEDGE OF ALLEGIANCE

3. ADOPTION OF AGENDA

MOTION to adopt Agenda for the September 25, 2023 Regular Meeting of the Board of Directors

Motion: Second:

DS____GW____ME____JR____TB____(Y-YES, N-NO, A-Abstain, /-Absent)

4. ADOPTION OF MINUTES

a) **MOTION** to adopt Minutes from the July 24, 2023 Regular Meeting of the Board of Directors

Motion: Second:

DS____GW____ME____JR____TB____(Y-YES, N-NO, A-Abstain, /-Absent)

b) **MOTION** to adopt Minutes from the August 21, 2023 Special Meeting of the Board of Directors

Motion: Second:

DS____GW____ME____JR____TB____(Y-YES, N-NO, A-Abstain, /-Absent)

5. COMMITTEE REPORTS:

a. FINANCE REPORT Director Bohlen

August 2023 financial report

b. AIRPORT MANAGER REPORT Manager Coutches

- Association of California Airport (ACA) Conference
- Airport mowing report and recommendations
- Maintenance

c. UPDATE ON PROCUREMENT AND CONTRACTS Manager Coutches

d. VOLUNTEER SERVICE REPORT Director Bohlen

Since the last Board Meeting in August and September -about TBS hours. Continued excellent support by resident volunteers!

Highlights: Filling in cracks on North Gate / Rwy 13 Taxi way, mowing, repairing and servicing



Swisher mower, (New blades ordered for Flail mower) , and other mowing/trimming machines, Board Meeting preparation, fuel sales, financial reporting.

6. PUBLIC FORUM/PUBLIC COMMENT: Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

7. OLD BUSINESS:

- a) Obstruction Mitigation Update Director Bohlen
 - Status – Identification of trees in process
- b) T-Hangars airport access Fee & Payment Plan Director Bohlen
 - Letter review by Charlie Landon
- c) Maintenance Director Eagar
 - Status and Work Parties
- d) Street Maintenance Director Wright
 - Bid Status
- e) Action Item: Manager Coutches
 - Ordinance education
- f) CPAD Policy Updates Director Bohlen

8. NEW BUSINESS:

- a) Mowing Plan Presentation and Discussion Director Eagar
 Discussion: Presentation and discussion of airport mowing plan that considers available equipment and volunteers.
- c) Mower Request: Proposal to purchase either a zero-turn or riding mower
 Director Eagar Discussion: Proposal to purchase either a zero-turn or riding mower.
Motion to approve purchase of Zero-Turn or Riding Mower
 While the mower is expected to cost less than \$5,000, CPAD Policy 1.4.4 requires Board approval.
 Discussion:
Motion: Second:
 DS___GW___ME___JR___TB___(Y-YES, N-NO, A-Abstain, /-Absent)
- d) Cameron Park Airport Foundation – Intel Support Director Bohlen
- e) Airport Layout Plan – Status Director Bohlen

9. NEXT REGULAR MEETING: October 23, 2023

10. ADJOURNMENT